



**Contact Us**  
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[Sign-Up for Church Communications](#)

## Chapel Hills • Facility Usage Request

	Date:
<b>Organization Name</b>	
<b>Address/City/Zip</b>	
<b>Contact Person</b>	
<b>Email Address</b>	
<b>Telephone #</b>	
<b>Purpose of Organization?</b>	
<b>Use Space for What Purpose?</b>	
<b># People Using Space?</b>	
<b>Special Requirements?</b>	
<b>One Time Request or Ongoing? Describe Timing</b>	
<b>Desired Length of Use per Session</b>	
<b>Will you Need any Special Equipment?</b>	
<b>Will you be Bringing in any Equipment, etc.?</b>	
<b>Do You have Liability Insurance?</b>	

Chapel Hills will respond to your request within approximately 7 business days with fee information and availability.